



Dear Community Partner,

Brigham Young University- Hawaii (BYUH) is a private education institution, located in Laie, Hawaii, and an institution of the Church of Jesus Christ of Latter-day Saints. The mission and vision of BYUH is to integrate both spiritual and secular learning, and to prepare students with character and integrity who can provide leadership in their families, their communities, their chosen fields, and in building the Kingdom of God, using their efforts to influence the establishment of peace internationally. We ask for your support to help achieve this goal to prepare our students that they may become engaged, servant leaders in our communities. **We would like to invite you to become a BYUH Service Provider Partner.**

BYUH has established legal requirements for participation in service programs. Included herein are:

- BYUH Experiential Education Partnership Agreement (EEPA)—this form requires the signature of the person in legal authority to enter into a legally binding agreement with our University.
 - *Please note that individual schools may not enter into this agreement on behalf of the school district. All agreements with school districts need to be signed by the Department of Education (DOE) superintendent's office.*
- External Certificate of Insurance—this form may be obtained from your insurance provider. This packet includes the requirements for participation.

The above mentioned documents must be original legal documents, signed by someone with legal authority for your foundation/organization. Send the forms to the following address before our student volunteers are able to serve at/with your agency:

BYUH Risk Manager

Director Earl Morris

55-220 Kulanui Street, #1922

Laie, HI 96762

PH: 808-675-3501 | FAX: 808-675-3546

BYUH looks forward to partnering with you as a service provider for our students. We look forward to participate in meaningful service opportunities and for our students to provide service for the community through your agency.

Please feel welcome to contact any of our Service Center Administration representatives:

Matthew Medonich	Specialist, Service Center	(808) 675-4951
James Sinkovic	Supervisor, Service Center	(808) 675-4953
Jacque Alisa	Coordinator, Service Center	(808) 675-3759
Alison Whiting	Director of Leadership, Activities and Service	(808) 675-3551